

**“Part One: Doing Business With the Commonwealth:  
ITB, ITQ, RFP...wth?”**

**Tuesday, March 28, 2023 | DCBA Headquarters**

**11:30 a.m. Committee Meeting & Lunch | 12:00 p.m. Program**

**Featuring:**

**William W. Warren Jr**  
Partner, Saul Ewing LLP

**&**

**Jan Matthew Tamanini**  
JMT Law, LLC

The DCBA Business Law Committee will hold a committee meeting and Lunch & Learn on March 28, 2023. The meeting and lunch will begin at 11:30 a.m. and the program will run from 12 noon to 1:00 p.m.

Pursuant to Continuing Legal Education Rules, this program has been approved by the PA CLE Board for one (1) substantive credits for all attendees who participate in the complete program. Materials will be emailed to registrants by Monday, March 27, 2023.

This program will include lunch for all those attendees who have made timely reservations. **Lunch cannot be guaranteed for late registrants or walk-ins.**

The cost of the program is \$15 for student members, \$25 for Paralegals, \$45 for members and \$65 for attorney non-members.

Registration deadline is 12 noon on Tuesday, March 21, 2023. Space is limited, so please register early.

**Course Description:** This two-part CLE will give you the basic tools you need to explore contracting opportunities with the Commonwealth of Pennsylvania, for both your business clients and your firm.

The first session, “ITB, ITQ, RFP...wth?”, will review the different types of procurements. It will also explain how both service providers and suppliers can get cooperative purchasing contracts allowing them to deal with not only Commonwealth agencies, but local governments and non-governmental organizations as well, without the necessity of competing for the work. The Commonwealth's contracting process can be confusing for those who haven't had experience with its somewhat complicated structure, but knowing the basic concepts will give you the tools needed to advise your clients and to help them prepare bids and proposals with a greater likelihood of success.

The second session, “Girding For Battle” (April 11, 2023), will discuss what to do when there's a dispute on an existing Commonwealth contract for both prime and sub-contractors: administrative remedies to explore, the exclusive initial agency appeal jurisdiction and function of the Board of Claims, and further appeals from the Board to the Commonwealth and PA Supreme Courts.

Participating faculty includes **William W. Warren Jr.**, partner, Saul Ewing LLP and former chief counsel to the PA Department of General Services and chief of litigation in the Governor's Office of General Counsel; **C. Grainger Bowman**, of counsel at K&L Gates and past chairman of the PBA's Civil Litigation Section and Construction Litigation Committee; and **Jan Matthew Tamanini** of JMT Law, LLC, former PennDOT Senior Counsel for Contracts and Legal Services and former Assistant Chief Counsel for Public Works and Senior Counsel for Procurement at the PA Department of General Services.

Registration for **Tuesday, March 28, 2023** Business Law Committee Lunch & Learn  
Registration Deadline: Tuesday, March 21, 2023

\_\_\_\_\_ Enclosed is my check payable to the “DCBA” in the amount of \$15 for student members, \$25 for Paralegals, \$45 for members and \$65 for attorney non-members.

\_\_\_\_\_ Please charge the registration to my DCBA Account.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

**Reminder:** There is **NO** daytime parking available at the Bar Association; however, parking is available in the River Street Parking Garage located directly behind the Bar Association for \$10 for the first 2 hours.



**Register online [here](https://www.dcbapa.org)**

If you do not wish to register online, please mail, fax or email this form to:

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